

## PASTORIAL COUNCIL MEETING

**AUGUST 23, 2017**

The Parish Council Meeting was held on Wednesday, August 23, 2017. The meeting was called to order by the Chairman, Larry Pemberton, at 7:30 PM. Present were: Father Creedon, Larry Pemberton, Anne Rouleau, Cathy Pierce, Freddy Andrade, Bernie Gately, Richard Gill, Sr., Wilmer Munoz, Digger Smith & Oscar Velasquez.

Excused Were: Martin Alordzinu and Craig Stoklosa. Absent were: Noel Montoro and Kit Wallace.

Father Creedon led us in the opening prayer.

There were no minutes from the joint Pastoral Council, Finance Council and Staff meeting of June 14, 2017.

Larry Pemberton thanked everyone for all the different projects they worked on during the summer. He said that it is very important that everyone on the Council participate in the different activities throughout the year.

**CAPITAL CAMPAIGN** Fr. Creedon gave a brief report on the Capital Campaign. The campaign was started in 2014. The original goal was \$2 million—our new goal is \$3 million. The reason for the 2<sup>nd</sup> pledge drive was the unexpected expense of \$600,000 for the fire suppression system that must be installed per Prince William Code, for the entire building and an increase in construction costs.

Total number of new pledges toward the extra million is 143, with over \$500 thousand pledged.

The total amount pledged to date is \$2,500,338.00; The total amount paid to date is \$1, 689,619.00. Total monies still needed to meet our goal of \$3,000,000 is \$1,310,381.

The Diocese has indicated they will loan us what we don't raise up to \$1,500,000, providing we show the ability to repay the loan.

We will be an in-pew solicitation later to obtain additional pledges in hopes of meeting our goal, by asking parishioners to continue their pledge for another 3 years or to make a new pledge.

One member of the Knights of Columbus, not a member of Holy Family, has indicated he will be making a pledge to donate toward the Parish Capital Campaign.

**V ENCUESTRO** This is a program from the Diocese asking all parishes to participate in focusing on the Latino Community. It has already started at Holy Family—it started with Father Diaz and has been taken over by Father Luis Quinonez & Karla Aleman. Freddy Andrade is helping them. The program is to reach out to the peripheries of the community trying to find out what are the objections people have to coming to the Catholic Church. It was suggested to ask the Legion of Mary to come with a set of questions and ask the people they visit how we as a parish can help them overcome their obstacles. We should also ask ourselves how do we feel about the way we are welcoming new parishioners.

**WELCOMING** A new welcoming format will be initiated. Welcoming Sunday will be the 4th Sunday of the month. The newcomers will be welcomed at the Call to Worship, given a special newcomers blessing at the end of Mass and asked to come and join us in the Baptistry after Mass for coffee and doughnuts. A table will be set up in the Baptistry with Council Members to give out the registration forms and answer questions. New Welcome Booklets will also be given out.

**MORE PARTICIPATION FROM THE PARRISH** It was suggested to ask the parents of the students in the RE Program and the school to participate in the different activities.

**DIOCESE'S FINANCES MODEL TEMPLATE** Bernie Gately gave a report on the Model Template. The Diocese sent a Template to the Office—It is a layout of what the current financial situation in the parish is; what it expects in pledges and how the loan will be paid back. Lou Byers, Brian Crowley, Jodi Williams and Bernie Gately are working on this.

**BUDGET** The fiscal year runs from July 1 to June 30 of the following year. Each Ministry and Department should present a list of what they need to the Finance

Committee. The Finance Committee will pair up with the different leads to plan budget and monitor it through the year. A report of the budget and pie chart will be put on the WEB. Request to increase offering was successful. Collections and expenses are up by 4.5 % — overall income is increased by 10%. Some of the income is restricted and doesn't show up as income. We will have to take a fresh look between restrictions and designations. The staff will be given a 2% raise on their anniversary. We have 4340 registered households with 1700 contributing members. Suggestion is to count attendance at Mass.

**ANNUAL ASSESSMENT & ACTION PLAN** Digger Smith reported on the AA & AP that the Council has been working on for months. The couple of meetings that we had on Sunday were very constructive. Father Creedon received it for review and made a few edits. We now have the document; now, we have to implement it. Before it can be implemented it has to be understood. The object is to have a person from the Council to meet with the Staff Lead or Ministry Lead and discuss progress made since the last report; significant problems encountered since the last report; plans and or problems anticipated during the upcoming reporting period; resources (i.e. people, funds & time) required; resources currently available; plans to acquire the additional resources needed and specific help required from the pastor, council or other person or agency. The Pastoral Council rep for RE will be Wilmer Munoz & Richard Gill Staff lead is Mrs. Soriano; Youth will be Freddy Andrade—Staff lead is Toni Papp; School will be Cathy Pierce—Staff lead, not yet determined; Finance—Bernie Gately; Ministry Lead Finance Committee; Social Ministries—Digger Smith; Ministry lead – Ministry Directors; Special Events—Martin Alordzinu; Ministry lead, not yet determined; Liturgy & Music—Anne Rouleau and Rich Gill; Ministry Leads ---Deacon Gomez, Jeannine Evans and Janet Munford; Facilities—Oscar Velasquez; Staff Lead—Sergio Gonzales & Ray Watson; Volunteers—Craig Stoklosa; Ministry lead Guadalupe Thompson; Calendar—Bernie Gately; Staff Lead—Daisy Ramos; Communications—Larry Pemberton; Staff Lead, not yet determined; Evangelization ( outreach and marketing), Freddy Andrade; Staff Lead—Father Luis Gonzales.

Ad Hoc Committees are Adult Faith Formation—Digger Smith; One Family—Executive Board committee and Capital Campaign—Bernie Gately.

**APPROVAL OF BY-LAWS** Section III, first paragraph to read: “All members of the Pastoral Council shall be practicing Catholics and registered members of the

Parish for at least one year. Active and consistent attendance is required for membership of the Pastoral Council. Habitual absence will be evaluated by the Executive Committee of the Council.” The motion to approve the change was made by Bernie Gately and seconded by Rich Gill. The motion passed by majority vote.

**COUNCIL’S GOALS FOR 2017-2018** A committee to develop Council’s 2017-2018 goals was formed. Cathy Pierce, Anne Rouleau and Larry Pemberton will work on this. Input from the June 8<sup>th</sup> Parish Assembly and the June 14<sup>th</sup> Joint Pastoral Council/Finance/Staff Meeting will be used. The report is due by Sept 30, 2017 so it can be presented to the Executive Board. And the full Pastoral council on October 25, 2017.

**EVENTS BEFORE NEXT MEETING** There will be another joint Pastoral Council/Finance Committee/Staff Meeting on Sept. 17, 2017; Welcoming Sunday will be on Sept. 24<sup>th</sup> and the Volunteer Appreciation Dinner will be October 14<sup>th</sup>.

**DIOCESAN EVENTS** We were all invited to attend the annual Peace and Justice Conference to be held on September 16<sup>th</sup> at Church of the Nativity in Burke, VA. It will start with a 9:00 Mass celebrated by Bishop Burbage, Father Creedon and other priests. Fourteen facilitators will be there for workshops. The theme is “Welcome the Stranger—Building Unity”.

The next meeting will be Wednesday, October 25, 2017.

The closing prayer was led by Anne Rouleau.

Submitted by:  
Anne Rouleau

Approved:  
October 25, 2017

