

**October 25, 2018**  
**PASTORAL COUNCIL MEETING MINUTES**

The Council met in Parish Rectory at 7:30 pm. Fr. Bill opened the meeting with a prayer. The chairperson welcomed everyone.

In attendance were: Fr. Bill Korpi, Larry Pemberton, Cathy Pierce, Anne Rouleau, Christopher (Kit) Wallace, Bernie Gately, Richard Gill, Oscar Velasquez and Freddy Andrade.

Absent were: Craig Stoklosa, Wilmer Munoz, George Smith and Martin Alordzinu

A motion was made to accept the minutes of August 23, 2018; with one correction. The motion was seconded and passed with a majority voice vote.

**GYM RENTAL** The Committee of Freddy Andrade, Oscar Velasquez and Craig Stoklosa, with Damaris Santiago, finalized the lease and rules for the rental of the gym. The cost will be \$300.00 for the first three hours with 2 hours to set up. Either Father Korpi or Eileen Eu will sign each contract. The money will be paid up front with a retainer of \$300.00 (which will be given back if all goes well) If the renter goes over their original three hours, they will be charged \$100.00 for any hour or part of an hour over 15 minutes beyond the 3 hours. They must be out by 11:00 PM so the cleaning crew can come in and do their job. The monitors will be given a badge to identify them from the invited guests. Any employee that will be used as a monitor will be paid overtime.

**FIRE DEPARTMENT INSPECTION** The Fire Inspectors did an inspection of the Church and the school. They found many faults and the parish is in the process of correcting the infractions.

**VOLUNTEER OF THE YEAR** The volunteer of the year dinner will be tabled this year. An Ad Hoc committee of Cathy Pierce, Anne Rouleau, Freddy Andrade, Kit Wallace and Oscar Velasquez was formed to figure out another way of nominating volunteers so more people can be recognized. The RE Program has their own volunteer appreciation and they will continue. There are many more volunteers in the parish who do many other things.

**CAPITAL CAMPAIGN BUILDING FUND**

Fr. Bill informed the council that before we cannot start on any of the renovations recommended from the Capital Campaign Review Committee, until we permission of the major donors to redirect the Capital Campaign funds for a different purpose. Fr. Bill indicated he will personally contact the high donors via a one-on-one meeting. For the remaining donors he will invite them to a general meeting where he will explain what we want to do and ask their permission. He will have a letter available for the parishioners to give their permission to use the money from the Capital Campaign to do some very much needed renovations and repairs to the Church. The current plans is to have the permission by the end of the year (and, probably even be started on the work) If there is any funds left after the repairs and or renovations are complete, Fr. Bill plans to put those funds in a special fund to be used at a later date for repairs and renovation as needed.

**FOOD PANTRY UPDATE**

Digger Smith could not make the meeting, but he did send a report on the Food Pantry to Chairperson who shared it with the council. It seems to be running smoothly. Clients come on Mondays and Wednesdays from 4:00 to 7:00 to pick up the food. We have volunteers that come on Monday, Tuesday and Thursday to answer the phones and make appointments, put the donated food away, receive the food that comes from St. Lucy's and other deliveries. They come from 10:00 AM to 2:00 PM. They will be starting to receive clients on Saturday mornings from 9:00AM to 12:00 PM. There was some misunderstanding when concerning a food pantry volunteer interviewing the clients for "The Giving Tree" during the day while the children were in class. It should have been done in the evening from 4:00 to 7:00.

**ACCIDENT REPORTED**

There was a small accident in the parking lot. The person who caused the accident did not want the police called. So, they were not called. That was wrong. The police should have been called. From now on, in case of an accident the police will be called. Fr. Bill must file a report with the Diocese.

**CHANGE IN BY-LAWS**

Section V. Meetings para 4 was approved to read: "Committee members may request items to be included on the

meeting agenda by submitting their comments in writing to the council Chairperson no later than one week prior to the Executive Committee meeting. The executive Committee shall meet at least once before each scheduled council meeting. The Chairperson or designee shall e-mail an agenda to the Council members one week in advance of each meeting."

**RESIGNATION OF TWO OF HOLY FAMILY EMPLOYEES** Both Ray Watson and Damaris Santiago gave their resignations and have both left their employment at Holy Family. Fr. Bill is looking to hire replacements. It was noted that Damaris's job will be split up and whoever is hired will do only Church secretarial work. The other jobs that Damaris was doing will be distributed between the other employees. When they find a replacement for Ray that job will also be split up. It is hoping to form a group of volunteers that can help the new person with some of the work. He will be asked to make a list of jobs that the volunteers could do.

**CELEBRATION IN HONOR OF FATHER CREEDON'S ANNIVERSARY OF HIS DEATH.** There will be some kind of reception for the Anniversary of Father Creedon's Death. The date will be November 18<sup>th</sup>. Details are not known yet. Fr. Jack will be in charge.

**CHANGE IN TIME OF EX BD MEETING** The Executive Committee Meeting scheduled for Dec. 8, 2018 was changed to Dec. 15, 2018. The 8<sup>th</sup> is a Holy Day of Obligation.

The next Parish Council Meeting will be January 3, 2019.

The meeting was adjourned with a closing prayer by Larry Pemberton.

Submitted by: Anne Rouleau

Approved January 3, 2019